

## PRIVACY STATEMENT

Roba Holding B.V.

Located at:  
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And her subsidiaries:

- Affilips N.V.
- KBM Affilips B.V.
- KBM Master Alloys B.V.
- Roba Metals B.V.
- Roba Metals GmbH.
- Roba Metals Korea Ltd.
- Roba Metals Ltd.
- Roba Metals N.V.
- Roba Metals Plate Center B.V.
- Roba Metals Polska Sp. Z o.o.
- Roba Metal Processing N.V.
- RMD B.V.

Hereafter called “ROBA”, is responsible for the processing of personal data as shown on this privacy statement.

### Personal data that we process

Personal data is any information that relates to an identified or identifiable living individual. Different pieces of information, which collected together can lead to the identification of a particular person, also constitute personal data. Examples of personal data are first/last name, gender, date of birth, address details, phone numbers, email address, IP address, bank account details and numbers. Personal data can contain special categories of data such as membership of a trade union, health information, your passport or citizen service number.

### The purpose and basis to process personal data

The purpose for processing your personal data by ROBA is, for example, to manage the purchase or sales transactions with you or your company, or for payment of your salary, to be able to contact you by telephone or e-mail if necessary to carry out our services, to inform you about changes in our services and products, to deliver goods and services to you, based on a legal basis.

### Automated decision-making

ROBA does not make decisions based on automated processing on matters that can have (significant) consequences for people. This concerns decisions that are taken by computer programs or systems without the intervention of a natural person (for example, an employee of Roba Metals B.V).

### **The term for storing personal data**

In principle, ROBA does not store your personal data for longer than is strictly necessary to realize the purposes for which your data is collected. Our retention periods are stored in the data register and can be viewed on written request.

### **Sharing personal data with third parties**

ROBA will not sell your personal data to third parties and will only provide this information if this is necessary for the execution of our agreement with you or to comply with a legal obligation. With companies that process your data in our assignment, we conclude a data processing agreement to ensure at least the same level of security and confidentiality of your data. ROBA remains responsible for these processing operations.

### **Cookies, or similar techniques, that we use**

ROBA uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone when you first visit this website. ROBA uses cookies with a purely technical functionality. These ensure that the website works properly and that, for example, your preferred settings are remembered. These cookies are also used to make the website work well and to optimize the website.

On your first visit to our website we will already have informed you about these cookies and asked permission for their placement. You can reject cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

Cookies are also placed on the website by:

Cookie:	Googly Analytics
Name:	_utma
Function:	Analytical cookie that measures website visits
Storage period:	2 years

### **View, modify or delete data**

You have the right to view your personal data and you have the right to have this data corrected or removed. You also have the right to withdraw your consent to the processing of your personal data or to object to the processing of your personal data by ROBA and you have the right to data portability. This means that you can submit a request to provide you (or another organisation appointed by you) all personal data that we have.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to [info@robametals.com](mailto:info@robametals.com).

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number black in this copy. This is to protect your privacy. We respond as quickly as possible, but no later than four weeks, at your request.

ROBA also wishes to point out that you also state that you have the opportunity to submit a complaint to your national supervisory authority.

**How we protect personal data**

ROBA takes the protection of your data very seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or if there are indications of misuse, please contact us: [info@robametals.com](mailto:info@robametals.com).

All persons who can access personal data are obliged to treat this confidentially. ROBA reserves the right to make changes to its privacy statement. We therefore advise you to read this privacy statement with regularity if you visit our site frequently.